

President's Report 2019-20

(NB - As our AGM did not take place in August 2020 owing to the Corona Virus restrictions, this report is being submitted now with our accounts. LGN 28.1.21)

This year began normally with our production of Over My Dead Body by Derek Benfield in the last week of November. Audiences were good and the performance of the play was well received. This comedy portrayed a widower who wished to live the remainder of his life alone in peace. His late wife's forward planning attempted to thwart this leading to many unexpected and comedic moments. Despite audience enjoyment, it has been noted that it may be time to steer away from morbid themes in future as our last two plays have featured bereavement.

Sadly, in the midst of life we are in death and nothing has highlighted this more than the Corona Virus Pandemic of 2020. Global events took over in the early months of the year and, due to the Club's demographic, we suspended Club activities in February prior to the national lockdown in March.

At the end of 2019 we had a representative from the Theatre Royal in Dumfries visit our theatre to assess our lighting with a view to updating our system. We also have had our heating system assessed by a local electrician to enable us to upgrade our heaters with more cost effective ones.

Our theatre was to be a location for The Spring Fling in May and we would have been hosting an exhibition of Bella Green's work but that was obviously cancelled.

In June we received a donation of £10000 from the local Council for Covid measures to help with the running costs of the theatre during closure.

It is hoped the situation improves in the coming months and Lockerbie Little Theatre can be operational again soon.

Lilias Nichol, President

28th August 2020

Lilias J Nichol

28/1/21

Treasurer's Report for the year ending 30 June 2020

Current Committee Members (Trustees)

Lillias Nichol (President); Ann Britton (Treasurer); Andrew Morton (Secretary).

Members: Lewis Bell; Lesley Brown; Madhia Gemie; Frank Gibson; Arthur Johnstone; Julie Mills; Betty Wilson.

Contact: A Britton, 8 Victoria Road, Lockerbie, DG11 2BH

Recruitment and Appointment of Trustees

The Trustees of the Club are the members of its Committee. They are elected at the Annual General Meeting that takes place in August/September each year.

Governing Document

The Association is a charitable unincorporated association and the purposes and administration arrangements are set out in our Constitution.

Charitable Purposes

Our objectives are set out in our Constitution. They are to provide opportunities for local people to have access to drama through the performance of plays and the holding of play readings.

Trustee Remuneration and Expenses

Committee members received no monies as a result of their membership of the committee. Where members of the Club make payments on behalf of the Club, they are reimbursed on presentation of an appropriate receipt.

Activities and Achievements

The 2019/2020 Season began with a flurry of activity as the upgrading of the theatre building was undertaken, with funding obtained during the previous season (2018/19). New double-glazed window units and a solid rear entrance door were put into the dressing room area. Extensive re-painting of both the interior and exterior of the theatre was also completed.

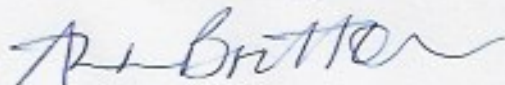
The Drama Club produced a full length play, "Over my Dead Body" by Derek Benfield, in Autumn 2019. At the beginning of 2020 readings were re-started in order to find a play for production in the Spring. Unfortunately the arrival of the Corona Virus and the complete shut down of theatres across the country meant that the Club had to close the theatre for the foreseeable future. The exhibition of local artist Bella Green's work in May 2020 was also cancelled.

Funds

Although we only produced one full-length play this season, gate receipts were steady for the run of the production, and I shall therefore be recommending that ticket prices stay at £8 and £5 (for 25year olds and under). Subscriptions will also stay the same, with a review as and when the Drama Club is allowed to re-convene its AGM.

In June 2020 a grant of £10,000 from the Local Council was received by the Club to help with running costs during the present pandemic.

Ann Britton, Treasurer



September 2020.



SC015957 Lockerbie Drama Club Balance Sheet - 01/07/2019 to 30/06/2020

| Receipts - 01/07/19 to 30/06/20 | | Expenses - 01/07/19 to 30/06/20 | |
|---------------------------------|------------------|---------------------------------|------------------|
| Donations | £13520.00 | Production | £197.41 |
| Subscriptions | £330.00 | Electricity | £970.35 |
| Lets/Hires | £0.00 | Advertising | £167.00 |
| Tickets | £1136.00 | Administration | £692.51 |
| Fundraising | £260.10 | Capital Expenditure | £4742.60 |
| Interest | £7.38 | Rights | £331.20 |
| Miscellaneous | £90.00 | Sub-total | £7101.07 |
| Subtotal | 15343.48 | End Balance @ CBS | £16725.43 |
| Start total @ CBS | £8483.02 | Total | £23826.50 |
| Total | £23826.50 | | |

Ann Britton Sept '20

SCO15957 Lockerbie Drama Club Income - 1 July 2019 to 30 June 2020

| Item | Date | No | Subscriptions | Donations | Lets/Hires | Tickets | Fundraising | Misc. | Statement |
|-----------------|--------------|----|----------------|------------------|------------|-----------------|----------------|---------------|-----------|
| Subscriptions | 1 Jul 2019 | A | £20.00 | | | | | | 140 |
| Subscriptions | 29 Aug 2019 | B | £150.00 | £20.00 | | | | | 141 |
| Subscriptions | 5 Oct 2019 | C | £95.00 | | | | | | 143 |
| Ticket sales | 24 Oct 2019 | D | | | | £175.00 | | | 143 |
| Subscriptions | 25 Oct 2019 | E | £40.00 | | | | | | 143 |
| Ticket sales | 25 Oct 2019 | F | | | | £60.00 | | | 143 |
| Ticket sales | 29 Oct 2019 | G | | | | £280.00 | | | 143 |
| Multi receipt | 30 Oct 2019 | H | | | | £88.00 | £43.00 | | 143 |
| Multi receipt | 31 Oct 2019 | I | | | | £99.00 | £46.30 | | 143 |
| Multi receipt | 1 Nov 2019 | J | £10.00 | | | £323.00 | £100.80 | | 144 |
| Float | 2 Nov 2019 | K | | | | | | £90.00 | 144 |
| Multi receipt | 2 Nov 2019 | L | | | | £111.00 | £70.00 | | 144 |
| Lockerbie Trust | 9 Dec 2019 | M | | £3500.00 | | | | | 145 |
| Subscriptions | 15 Jan 2020 | N | £15.00 | | | | | | 146 |
| Interest | 31 Mar 2020 | O | | | | | | £7.38 | 148 |
| D&G Support | 26 June 2020 | P | | 10000 | | | | | 151 |
| Totals | | | £330.00 | £13520.00 | | £1136.00 | £260.10 | £97.38 | |

Ann Britton Sept. '20


SCO15957 Lockerbie Drama Club Expenses - 1 July 2019 to 30 June 2020

| Item | Date | No | Production | Rights | Advertising | Electricity | Admin | Capital | Statement |
|--------------------------|---------------|----|----------------|----------------|----------------|----------------|----------------|-----------------|-----------|
| DnG Media | 15 Aug 2019 | 1 | | | £36.00 | | | | 141 |
| Samuel French | 26 Aug 2019 | 2 | | £331.20 | | | | | 142 |
| A.Britton - postage | 26 Aug 2019 | 3 | | | | | £15.00 | | 142 |
| A.Morton - website | 30 Aug 2019 | 4 | | | | | £122.91 | | 142 |
| Wilson & Gilston | 9 Sept 2019 | 5 | | | | | | £2201.00 | 142 |
| Scottish Power - theatre | 16 Sept 19 | 6 | | | | £82.34 | | | 142 |
| Scottish Power - store | 16 Sept 19 | 7 | | | | £41.53 | | | 142 |
| DnG Media | 25 Sept 19 | 8 | | | £11.00 | | | | 143 |
| Linn Print | 7 Oct 2019 | 9 | £42.48 | | | | | | 143 |
| Float | 26 Oct 2019 | 10 | £90.00 | | | | | | 143 |
| Wilson & Gilston - | 29 Oct 2019 | 11 | | | | | | £627.00 | 144 |
| DnG Media | 30 Oct 2019 | 12 | | | £60.00 | | | | 144 |
| DnG Media | 30 Oct 2019 | 13 | | | £60.00 | | | | 144 |
| Ross Wardope - Joiner | 30 Oct 2019 | 14 | | | | | | £1896.00 | 144 |
| A.Britton - refreshments | 30 Oct 2019 | 15 | £13.01 | | | | | | 144 |
| B.Wilson - production | 31 Oct 2019 | 16 | £12.22 | | | | | | 144 |
| Scottish Power - store | 9 Dec 2019 | 17 | | | | £50.07 | | | 145 |
| Scottish Power - theatre | 9 Dec 2019 | 18 | | | | £285.19 | | | 145 |
| D&W Ironmongery | 9 Dec 2019 | 19 | £38.70 | | | | | | 145 |
| Scott & Rafferty | 9 Dec 2019 | 20 | | | | | | £18.60 | 145 |
| First Night | 6 Jan 2020 | 21 | | | | | £461.00 | | 146 |
| D&G Fire Protection | 31 Jan 2020 | 22 | | | | | £93.60 | | 147 |
| Scottish Power - theatre | 20 Mar 2020 | 23 | | | | £228.13 | | | 148 |
| Scottish Power - store | 20 Mar 2020 | 24 | | | | £46.00 | | | 148 |
| Scottish Power - theatre | 13 April 2020 | 25 | | | | £87.30 | | | 149 |
| Scottish Power - store | 13 April 2020 | 26 | | | | £17.64 | | | 149 |
| Scottish Power - theatre | 15 June 2020 | 28 | | | | £123.69 | | | 151 |
| Scottish Power - store | 15 June 2020 | 29 | | | | £28.46 | | | 151 |
| Totals | | | £197.41 | £331.20 | £167.00 | £970.35 | £692.51 | £4742.60 | |

A2 Britton Sept '20

OSCr

Office of the Scottish Charity Regulator

| | | Independent examiner's report on the accounts | | | | | v2 |
|---|--|--|------|----|-----------------|--------------|---|
| Report to the trustees/members of | Charity name | Lockerbie Drama Club | | | | | |
| Registered charity number | | SC015957 | | | | | |
| On the accounts of the charity for the period | Period start date | | | | Period end date | | |
| | Day | Month | Year | to | Day | Month | Year |
| | 01 | July | 2019 | | 30 | June | 2020 |
| Set out on pages | | | | | | | (remember to include the page numbers of additional sheets) |
| Respective responsibilities of trustees and examiner | The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention. | | | | | | |
| Basis of independent examiner's statement | My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts. | | | | | | |
| Independent examiner's statement | In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*] | | | | | | |
| | <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. | | | | | | |
| Signed: |  | | | | | Date: | 16/08/2020 |
| Name: | Mr Alistair James Stevenson | | | | | | |
| Relevant professional qualification(s) or body (if any): | BSc, DIP LP, Solicitor | | | | | | |
| Address: | McJarrow & Stevenson Solicitors, Estate Agents and Notaries Public 55 High Street, Lockerbie DG11 2JJ | | | | | | |

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Alistair Britton Sept '20

OSCR

Office of the Scottish Charity Regulator

| | | Independent examiner's report on the accounts | | | | | | v2 |
|--|--|--|------|----|-----------------|---------------|------|---|
| Report to the trustees/members of | Charity name | Lockerbie Drama Club | | | | | | |
| Registered charity number | SC O15957 | | | | | | | |
| On the accounts of the charity for the period | Period start date | | | | Period end date | | | |
| | Day | Month | Year | to | Day | Month | Year | |
| | 01 | July | 2019 | | 30 | June | 2020 | |
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| Signed: | <i>Kathryn Hughes</i> | | | | | Date: 30/8/20 | | |
| Name: | Mrs Kathryn Hughes | | | | | | | |
| Relevant professional qualification(s) or body (if any): | RETIRED BANK OFFICER. | | | | | | | |
| Address: | 2 Sherwood Park | | | | | | | |
| | Lockerbie | | | | | | | |
| | DG11 2DX | | | | | | | |

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Ann Britton Sept '20